

YOUR KD CONTACTS GUIDE

A handy guide on who's who at KD PROFESSIONAL SERVICES



Management	Account Mgr(s)	Bookkeeper	Administration
<p>Michael Lepitre</p> <ul style="list-style-type: none"> - New Client Relations - Customer Service - Business Structuring & Planning - Education <p>Kevin Penner</p> <ul style="list-style-type: none"> - Supervision of Accounting & Tax Filing - Customer Service - CRA Resolutions - Tax Planning 	<p>Jean Lemire, Steve Smith, Chris Shane Timothy Kaonga, Patrick Osawere & Narendra Bhattacharya</p> <ul style="list-style-type: none"> - Tax Preparation - Corporate Year Ends - Questions on Year Ends & Tax 	<p>Connie Blankert</p> <ul style="list-style-type: none"> - Bookkeeping - Monthly/Quarterly Reporting for regular active bookkeeping clients - Payroll 	<p>Christa Jenkins Receptionist</p> <ul style="list-style-type: none"> - Appointment Requests - Client Requests - Client Payments <p>Cathy Young Office Manager</p> <ul style="list-style-type: none"> - Corporate Registry <p>Lucie-Christine Lizotte, Debbie Santos & Angie Burns Office Administrators</p> <ul style="list-style-type: none"> - Printing & Packaging - Registry - Client Requests <p>Sue Bridge Accounting Administrator</p> <ul style="list-style-type: none"> - Billing Inquiries - Business Packages

Each contact person can help you with specific issues which are listed below their names.
Kindly refer to this guide to help you determine the best person to contact to help you with your questions or concerns.

