



KD PROFESSIONAL SERVICES CORP.
Annual Return Filing Confirmation

Name of Corporation	
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This document is to confirm who will be filing the Alberta annual return for the above noted corporation, beginning in the year ____ and subsequent years.

Annual Return to be filed by	
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Important Notes:

1. If KD is the current registered address it will be changed to the address of the corporation
2. KD only files Alberta provincial annual returns. For Corporations registered in other provinces the client will be responsible to file their own annual return.
3. KD can file out-of-province corporations with Extra-provincial registration in Alberta.
4. If the Client has a corporation that is federally registered and would like KD to file the return; the client must make additional arrangements with KD
5. The client will ensure KD has the following documents from the minute book:
 - a. Certificate of Incorporation
 - b. Articles of Incorporation
 - c. Registration Statement
 - d. Last Filed Annual Return (if applicable)
 - e. Directors Register
 - f. Any corporate changes filed with Alberta Registries
 - g. Shareholder Details including:
 - i. Name of Shareholders
 - ii. Address of Shareholders
 - iii. Amount and Classes of shares allocated to shareholders
 - iv. Amounts paid for the shares

Client Signature

Date (YYYY/MM/DD)

KD Representative